

**Griffiss Utility Services Corporation
Board of Directors
Meeting Notes**

Meeting Date and Location: November 19th, 2024, 410 Phoenix Drive, Rome, NY 13441

Members Present: Joe Cunningham, Mike Sheridan, Bob Kane, John McNamara, Bob Skibitski, Dave Youlen.

Members Absent: Bill Stevens.

Others Present: Dan Maneen, Aaron Falkenmeyer, Mike Davis, Taylor Sreca.

Call to Order:

Joe Cunningham brought the meeting to order at 3:02 pm.

Acceptance of Minutes:

The first order of business was the acceptance of minutes from the Board meeting dated October 31st, 2024.

Motion to accept Minutes by Bob Kane, seconded by Mike Sheridan, approved unanimously.

Financial Reports:

The next order of business was the Financials, which was presented by Taylor Sreca. In summary, there was nothing out of the ordinary to report.

Motion to accept the summarized Financials by Bob Kane, seconded by Mike Sheridan, and approved unanimously.

The next order of business was the 2025 GUSC Operations Budget – Draft 1, which was presented by Taylor Sreca. In summary, there was nothing out of the ordinary to report.

Capital Projects:

The next order of business was the Natural Gas Boilers & Steam Distribution System Insulation Capital Project, which was presented by Taylor Sreca. In summary, the capital project minimizes heat loss from the natural gas boilers and steam distribution system.

Motion to approve the Natural Gas Boilers & Steam Distribution System Insulation Capital Project by John McNamara, seconded by Bob Kane, and approved unanimously.

The next order of business was updates on the status of Capital Projects & previously approved Capital Projects, which was presented by Mike Davis. In summary, there was nothing out of the ordinary to report.

Operations Reports:

The next order of business was the summarized Operations Report, which was presented by Mike Davis. In summary, there was nothing out of the ordinary to report.

The next order of business was the GUSC Regulatory Report, which was presented by Aaron Falkenmeyer. In summary, there was nothing out of the ordinary to report.

Administrations Reports:

The next order of business was the Administrations Report, which was presented by Dan Maneen. In summary, there was nothing out of the ordinary to report.

New Business:

N/A

Old Business:

N/A

At 4:48 pm, upon a motion by Mike Sheridan, seconded by Bob Skibitski, and approved unanimously, the board voted to enter an Executive session to discuss personnel.

At 5:43 pm, upon a motion by Bob Kane, seconded by John McNamara, and approved unanimously, the board voted to exit the Executive session.

At 5:44 pm, upon a motion by Bob Skibitski, seconded by John McNamara, and approved unanimously, the board voted to adjourn.