

**Griffiss Utility Services Corporation
Board of Directors
Meeting Notes**

Meeting Date and Location: February 21st, 410 Phoenix Drive, Rome, NY 13441

Members Present: Joe Cunningham, Mike Sheridan, Bob Kane, John McNamara, Bob Skibitski, Bill Stevens.

Members Absent: Tim Woods.

Others Present: Dan Maneen, Aaron Falkenmeyer, Taylor Sreca.

Call to Order:

Joe Cunningham brought the meeting to order at 3:20 pm.

Acceptance of Minutes:

The first order of business was the acceptance of minutes from the Board meeting dated January 18th, 2024.

Motion to accept Minutes by Bill Stevens, seconded by Mike Sheridan, approved unanimously.

Financial Reports:

The next order of business were the Financials, which was presented by Taylor Sreca. In summary, there was nothing out of the ordinary to report.

Motion to accept the Financials by Mike Sheridan, seconded by John McNamara, and approved unanimously.

Capital Projects:

The next order of business was the proposal of a Capital Project for Feeder #51 Underground Conversion – Phase II, which was presented by Aaron Falkenmeyer. In summary, the Capital Project improves the reliability to better serve customers and hardens the electric distribution system to withstand weather occurrences.

Motion to approve the Capital Project as presented by Bob Kane, seconded by Bill Stevens, and approved unanimously.

Notable Expense:

The next order of business was the presentation of a Notable Expense (Expense > \$5,000) to replace an antiquated Electrostatic Precipitator (ESP) Control. In summary, the ESP monitors and controls emissions from the Biomass Boiler to comply with the NYS DEC.

Motion to approve the Notable Expense as presented by John McNamara, seconded by Bob Skibitski, and approved unanimously.

Operations Reports:

The next order of business was the Operations Report & Capital Projects Update, which was presented by Aaron Falkenmeyer. In summary, there was nothing out of the ordinary to report.

The next order of business an update on the NYS CLCPA & GUSC Electrification Strategy, which was presented by Aaron Falkenmeyer. In summary, there was nothing out of the ordinary to report.

Administrations Reports:

Next on the agenda was the Administration Report, which was presented by Dan Maneen. In summary, there was nothing out of the ordinary to report.

New Business:

N/A

Old Business:

N/A

At 4:40 pm, upon a motion by Bob Skibitski, seconded by Mike Sheridan, and approved unanimously, the board voted to enter Executive session to discuss Personnel matters.

At 5:08 pm, upon a motion by John McNamara, seconded by Bob Skibitski, and approved unanimously, the board voted to exit Executive session.

At 5:09 pm, upon a motion by Bill Stevens, seconded by Mike Sheridan, and approved unanimously, the board voted to adjourn.