

**Griffiss Utility Services Corporation  
Board of Directors  
Meeting Notes**

**Meeting Date and Location:** October 25, 2023, 410 Phoenix Drive, Rome, NY 13441

**Members Present:** Joe Cunningham, Mike Sheridan, John McNamara, Bob Skibitski, Bill Stevens, Tim Woods.

**Members Absent:** Sandra Corney.

**Others Present:** Bob Kane, Dan Maneen, Mike Davis, Aaron Falkenmeyer, Taylor Sreca.

**Call to Order:**

Joe Cunningham brought the meeting to order at 3:03 pm.

**Acceptance of Minutes:**

The first order of business was the acceptance of minutes from the Board meeting dated September 19<sup>th</sup>, 2023.

**Motion to accept Minutes by John McNamara, seconded by Bill Stevens, approved unanimously.**

**Financial Reports:**

The next order of business was the Financials, which was presented by Taylor Sreca. In summary, there was nothing out of the ordinary to report.

**Motion to accept the Financials by Mike Sheridan, seconded by Bill Stevens, and approved unanimously.**

Next on the agenda was the 2024 Operations Budget (Version 1), which was presented by Taylor Sreca. In summary, there was nothing out of the ordinary to report.

**Motion to accept the 2024 Operations Budget (Version 1) by Bob Skibitski, and seconded by Tim Woods, and approved unanimously.**

**Capital Projects/Capital Expense Project:**

The next order of business was the update on the Capital Expense Project: Steam Line Repair.

**Motion to accept the Capital Expense Project Amendment by Mike Sheridan, seconded by Tim Woods, and approved unanimously.**

**Operations Reports:**

The next order of business was the Operations Report, which was presented by Mike Davis. In summary, there was nothing out of the ordinary to report.

The next order of business an update on the NYS CLCPA & GUSC Electrification Strategy, which was presented by Aaron Falkenmeyer. In summary, there was nothing out of the ordinary to report.

**Administration Reports:**

Next on the agenda was the Administration Report, which was presented by Dan Maneen. In summary, there was nothing out of the ordinary to report.

**Committee Reports:**

Next on the agenda was the Compensation Committee Report, which was presented by Joe Cunningham. In summary, there was nothing out of the ordinary to report.

**New Business:**

N/A

**Old Business:**

N/A

**At 5:05 pm, upon a motion by Bob Skibitski, seconded by John McNamara, the board voted to enter Executive Session to discuss Compensation & Personnel.**

**At 5:30 pm, upon a motion by Mike Sheridan, seconded by Tim Woods, the board voted to exit Executive Session.**

**At 5:30 pm, upon a motion by Bob Skibitski, seconded by Bill Steves, the board voted to adjourn.**