

**Griffiss Utility Services Corporation
Board of Directors
Meeting Notes**

Meeting Date and Location: May 4, 2023, 410 Phoenix Drive, Rome, NY 13441

Members Present: Joe Cunningham, Mike Sheridan (via video), Sandra Corney, John McNamara.

Members Absent: Bob Skibitski, Bill Stevens, Tim Woods.

Others Present: Bob Kane, Dan Maneen, Mike Davis, Aaron Falkenmeyer, Taylor Sreca, Tricia Lucas.

Call to Order:

Joe Cunningham brought the meeting to order at 3:08 pm.

2022 Audit Package Presentation:

The first order of business was the 2022 Audit Package Results, which was presented by Tricia Lucas of D’Arcangelo.

Motion to accept the 2022 Audit Package Results by John McNamara, seconded by Sandra Corney, approved unanimously.

Acceptance of Minutes:

The next order of business was the acceptance of minutes from the Board meeting dated February 22, 2023.

Motion to accept Minutes by Mike Sheridan, seconded by John McNamara, approved unanimously.

Financial Reports:

The next order of business was the Financials, which was presented by Taylor Sreca. In summary, there was nothing out of the ordinary to report.

Motion to accept the Financials by Mike Sheridan, seconded by Sandra Corney, and approved unanimously.

Capital Projects:

The next order of business was the presentation of Capital Projects: (i) Feeder #51 Brooks Rd Underground Conversion – Phase 1, (ii) Feeder #54 Loop Feed, (iii) Critical Spare Transformers, and (iv) Commercial Lawn Mower.

Motion to accept the Capital Projects by John McNamara, seconded by Mike Sheridan, and approved unanimously.

Operations Reports:

The next order of business was the Operations Report, which was presented by Mike Davis. In summary, there was nothing out of the ordinary to report.

The next order of business an update on the NYS CLCPA & GUSC Electrification Strategy, which was presented by Aaron Falkenmeyer. In summary, there was nothing out of the ordinary to report.

Administration Reports:

Next on the agenda was the Administration Report, which was presented by Dan Maneen. In summary, there was nothing out of the ordinary to report.

Committee Reports:

Next on the agenda was the Audit Committee Report, which was presented by Joe Cunningham. It was recommended to the Board of Directors to approve the 2022 Financial Audit Package Results.

New Business:

N/A

Old Business:

N/A

At 4:40 pm, upon a motion by Sandra Corney, seconded by John McNamara, the board voted to adjourn.