

**Griffiss Utility Services Corporation
Board of Directors
Meeting Notes**

Meeting Date and Location: September 21, 2022, 410 Phoenix Drive, Rome, NY 13441

Members Present: Joe Cunningham, Sandra Corney, John McNamara (via video), Bob Skibitski, Bill Stevens.

Members Absent: Mike Sheridan, Tim Woods.

Others Present: Bob Kane (via video), Dan Maneen, Mike Davis, Aaron Falkenmeyer, Taylor Sreca.

Joe Cunningham brought the meeting to order at 3:00 pm.

Acceptance of Minutes:

The next order of business was the acceptance of minutes from the Board meeting dated June 14, 2022.

Motion to accept Minutes by Bill Stevens, seconded by Bob Skibitski, approved unanimously.

Financial Reports:

The next order of business was the Financials, which was presented by Taylor Sreca. In summary, there was nothing out of the ordinary to report.

Motion to accept the Financials by Bob Kane, seconded by John McNamara, and approved unanimously.

Next on the agenda was the 2023 Operations Budget - Version 1, which was presented by Taylor Sreca. In summary, there was nothing out of the ordinary to report.

Motion to accept the 2023 Operations Budget – Version 1 by Sandra Corney, and seconded by Bill Stevens, and approved unanimously.

The next order of business was the acceptance of Capital Projects, which were presented by Aaron Falkenmeyer.

Motion to accept the CIP System Project by Bob Skibitski, seconded by John McNamara, and approved unanimously.

Motion to accept the Ski-Steer Project by Bill Stevens, seconded by Bob Skibitski, and approved unanimously.

Operations Reports:

The next order of business was the Operations Report, which was presented by Mike Davis. In summary, there was nothing out of the ordinary to report.

The next order of business an update on the NYS CLCPA & GUSC Electrification Program, which was presented by Aaron Falkenmeyer. In summary, there was nothing out of the ordinary to report.

Administration Reports:

Next on the agenda was the Administration Report, which was presented by Dan Maneen. In summary, there was nothing out of the ordinary to report.

Committee Reports:

The were no Committee Reports to report.

New Business:

N/A

Old Business:

Update on the review for Non-Profit By-Laws. In summary, there was a Retainer Agreement between Griffiss Utility Services Corporation and Roemer Wallens Gold & Mineaux, LLP.

At 4:45 pm, upon a motion by Sandra Corney, seconded by John McNamara, the board voted to adjourn.