

**Griffiss Utility Services Corporation
Board of Directors
Meeting Notes**

Meeting Date and Location: August 2, 2017, 410 Phoenix Drive, Rome, NY 13441

Members Present: Mike Sheridan (via phone), John McNamara (via phone), Sandra Corney (via phone), Joe Cunningham (via phone), Bob Skibitski (via phone), Bill Stevens.

Members Absent: Tim Woods.

Others Present: Dan Maneen, Doug Bartell, Mike Davis, Erin Long.

Chairman Mike Sheridan brought the meeting to order at 3:00 pm.

Acceptance of Minutes:

The first order of business was the acceptance of minutes from the Board meeting dated May 24, 2017.

Motion to accept Minutes by Bill Stevens, seconded by Joe Cunningham, approved unanimously.

Financial Reports:

The next order of business was Financials, which was presented by Doug Bartell. In summary, there was nothing out of the ordinary to report.

Motion to accept the Financials by John McNamara, seconded by Sandra Corney, and approved unanimously.

There were no approvals needed for Capital Projects.

Committee Reports:

There were no Committee Reports presented.

Other Reports:

Next on the agenda was the Operations Report, which was presented by Mike Davis.

OPERATIONS

SAFETY

There were no lost time or OSHA recordable accidents during this period.

There were 2 per week of “weekly” safety topics covered this period.

Annual 2-Day OSHA Safety Training is scheduled for the middle of this month.

Environmental

Completed required monthly water sampling and reporting for SPDES Permit.

Completed required quarterly maintenance of the Opacity Monitoring System.

Steam Production

None – Shutdown 5/17/17

Power Delivery

Park usages where consistent with historical averages for May-17, Jun-17, & Jul-17

May-17, Jun-17, & Jul-17 Electric Costs:

- Market energy costs were consistent with as compared to this period last year

Power Outage(s)

Nothing reported originating from the Park's system

7/17/17, early morning – trip and reclose on the National Grid transmission system

Regulatory Compliance

6/30 – Submitted annual report filing to NYSPPSC.

7/31 – Submitted quarterly report filing to FERC.

ADMINISTRATION

Next on the agenda was the Administrations Report, which was presented by Dan Maneen. In summary, Application for the OCIDA Pilot Renewal Extension for the Electric System was not granted and GUSC has submitted 420A to City Assessor's Office. Also, Feeder 35 moved from Over Head Transmission to Underground.

New Business:

N/A

Old Business:

N/A

At 3:32pm, upon a motion by Bill Stevens, seconded by Sandra Corney, approved unanimously, the Board voted to adjourn.