

**Griffiss Utility Services Corporation
Board of Directors
Meeting Notes**

Meeting Date and Location: July 18, 2016, 410 Phoenix Drive, Rome, NY 13441

Members Present: Mike Sheridan, John McNamara, Sandra Corney, Joe Cunningham, Bob Skibitski, Bill Stevens.

Members Absent: Tim Woods

Others Present: Dan Maneen, Doug Bartell, Mike Davis.

Chairman Mike Sheridan brought the meeting to order at 3:05pm.

Acceptance of Minutes:

The first order of business was the acceptance of minutes from the Board meeting dated May 16, 2016.

Motion to accept Minutes by Bill Stevens, seconded by Bob Skibitski, approved unanimously.

Financial Reports:

The second order of business was the Financials, which was presented by Dan Maneen. In summary, there was nothing out of the ordinary to report.

Motion to accept the Financials by Joe Cunningham, seconded by Sandra Corney, and approved unanimously.

Committee Reports:

Next on the agenda was the Compensation Committee Report, which was presented in executive session.

At 3:50pm, upon a motion by John McNamara, seconded by Bill Stevens, the Board voted to enter executive session to discuss the Compensation Committee Report.

At 4:00pm, upon a motion by Joe Cunningham, seconded by Bob Skibitski, the Board voted to exit executive session.

Other Reports:

Next on the agenda was Operations Report, which was presented by Mike Davis.

OPERATIONS

SAFETY

There were no lost time or OSHA recordable accidents during this period.

There were 2 per week of “weekly” safety topics covered this period.

Environmental

5/6– Performed periodic SPEDES water sampling.

6/6 – Performed periodic SPEDES water sampling.

6/29-Completed and submitted NYDEC survey on Fire Suppression Foam.

Steam Production

May 2016

Monthly Degree Day & Steam Production

		2011	2012	2013	2014	2015	2016	5-Year Averages
January	Degree Days	1,396	1,145	1,208	1,404	1,442	1,216	1,319
	Steam (klbs)	32,598	27,425	27,443	32,531	36,525	34,602	31,304
February	Degree Days	1,161	976	1,119	1,217	1,461	1,078	1,187
	Steam (klbs)	28,814	25,528	26,299	29,301	34,790	29,973	28,946
March	Degree Days	1,007	630	985	1,191	1,158	792	994
	Steam (klbs)	28,823	19,974	26,507	32,135	32,549	26,270	27,998
April	Degree Days	532	606	612	508	602	638	572
	Steam (klbs)	20,412	19,952	23,211	21,366	23,866	21,459	21,761
May	Degree Days	133	25	13	101	24		59
	Steam (klbs)	5,648	1,000	737	5,259	2,701		3,069
June-Sept								
October	Degree Days	414	306	347	307	427		360
	Steam (klbs)	11,200	11,535	11,588	12,965	15,673		12,592
November	Degree Days	603	809	873	808	595		738
	Steam (klbs)	18,487	22,488	22,123	27,195	22,542		22,567
December	Degree Days	974	985	1,148	1,009	755		974
	Steam (klbs)	25,421	23,779	28,130	29,457	26,046		26,567

Steam Production (cont'd)

May 2016 Steam Numbers as Compared to this Period Last Year:

Degree Days: Up 175%

Production: Down 8%

Power Delivery

Park usages were consistent with the historical averages.

May 2016

Supplied: 6,498,737 kWh

June 2016

Supplied: 6,791,836 kWh

May and June Electric Costs:

- Market energy costs continue slightly lower as compared to this period last year.

New Business:

N/A

Old Business:

N/A

At 4:15pm, upon a motion by Sandra Corney, seconded by John McNamara, approved unanimously, the Board voted to enter Executive session to discuss potential litigation

At 4:30pm, upon a motion by Bob Skibitski, seconded by Joe Cunningham, the Board voted to exit executive session.

At 4:35pm, upon a motion by Bob Skibitski, seconded by Bill Stevens, approved unanimously, the Board voted to adjourn.