

**Griffiss Utility Services Corporation  
Board of Directors  
Meeting Notes**

**Meeting Date and Location:** December 9, 2014, 410 Phoenix Drive, Rome, NY 13441

**Members Present:** Doug Bartell, Sandra Corney, John McNamara, Mike Sheridan, Bob Skibitski, Bill Stevens, Tim Woods

**Members Absent:** none

**Others Present:** Dan Maneen, Mike Davis

Chairman Doug Bartell brought the meeting to order at 3:37pm.

**Acceptance of Minutes:**

The first order of business was the acceptance of minutes from the Board meeting dated November 5, 2014.

**Motion to accept Minutes by Sandra Corney, seconded by John McNamara, approved unanimously.**

**Financial Report:**

The next order of business was the Financial Report, which was presented by Dan Maneen. In summary, there were no abnormal items to note on the financial report.

**Motion to accept the financial report by Bill Stevens, seconded by Mike Sheridan, and approved unanimously.**

**Next on the agenda was:**

Operations report presented by Mike Davis:

**OPERATIONS**

**SAFETY**

There were no lost time or OSHA recordable accidents for the months of November.

There were 8 “weekly” safety topics covered this period.

**Environmental**

Performed periodic SPEDES water sampling.

11/19 – Submitted SPEDES permit renewal / correction form.

**Steam Production**

*October 2014*

Unit of Sale: \$7.5704/kLB

**Monthly Degree Day & Steam Production**

		2010	2011	2012	2013	2014	Averages
<b>January</b>	Degree Days	1,293	1,396	1,145	1,208	1,404	1,289
	Steam (klbs)	36,187	32,598	27,425	27,443	32,531	31,237
<b>February</b>	Degree Days	1,060	1,161	976	1,119	1,217	1,107
	Steam (klbs)	32,196	28,814	25,528	26,299	29,301	28,428
<b>March</b>	Degree Days	760	1,007	630	985	1,191	915
	Steam (klbs)	26,565	28,823	19,974	26,507	32,135	26,801
<b>April</b>	Degree Days	431	532	606	612	508	538
	Steam (klbs)	21,265	20,412	19,952	23,211	21,366	21,241
<b>May</b>	Degree Days	(2)	133	25	13	101	54
	Steam (klbs)	2,430	5,648	1,000	737	5,259	3,015
<b>June-Sept</b>							
<b>October</b>	Degree Days	426	414	306	347	307	360
	Steam (klbs)	13,253	11,200	11,535	11,588	12,965	12,108
<b>November</b>	Degree Days	780	603	809	873	808	775
	Steam (klbs)	23,652	18,487	22,488	22,123	27,195	22,789
<b>December</b>	Degree Days	1,218	974	985	1,148		1,081
	Steam (klbs)	29,995	25,421	23,779	28,130		26,831

**Power Delivery**

Park usage was typical of historical values.

*October 2014*

Purchased: 6,809,043 kWh

Allocated: 6,670,742 kWh

Revenue: \$617,106

Unit of Sale: 9.25¢/kWh

**Power Outages**

There were no reported outages for the month of November.

**Old Business**

Banking Resolution-

Motion to adopt by Bill Stevens, seconded by Bob Skibitski, and approved unanimously.

**At 4:02pm, upon a motion by John McNamara, seconded by Sandra Corney, the Board voted to enter executive session to discuss Contracts and Personnel.**

**At 4:39 pm, upon a motion from Mike Sheridan, seconded Doug Bartell, the Board voted to exit executive session.**

**At 4:41pm, upon a motion by Bob Skibitski, seconded by Bill Stevens, approved unanimously, the Board voted to adjourn.**