

**Griffiss Utility Services Corporation
Board of Directors
Meeting Notes**

Meeting Date and Location: November 5, 2014, 410 Phoenix Drive, Rome, NY 13441

Members Present: Doug Bartell, Sandra Corney, John McNamara, Mike Sheridan, Bob Skibitski, Tim Woods

Members Absent: Bill Stevens

Others Present: Dan Maneen, Mike Davis

Chairman Doug Bartell brought the meeting to order at 3:36pm.

Acceptance of Minutes:

The first order of business was the acceptance of minutes from the Board meeting dated September 17, 2014.

Motion to accept Minutes by John McNamara, seconded by Mike Sheridan, approved unanimously.

Financial Report:

The next order of business was the Financial Report, which was presented by Dan Maneen. In summary, there were no abnormal items to note on the financial report.

Motion to accept the financial report by Bob Skibitski, seconded by Tim Woods, and approved unanimously.

Next on the agenda was:

Operations report presented by Mike Davis:

OPERATIONS

SAFETY

There were no lost time or OSHA recordable accidents for the months of September and October.

There were 16 “weekly” safety topics covered this period.

Environmental

Monitoring Solutions completed the quarterly service and calibrations on the opacity meter.

Steam Production

Monthly Degree Day & Steam Production

		2010	2011	2012	2013	2014	Averages
January	Degree Days	1,293	1,396	1,145	1,208	1,404	1,289
	Steam (klbs)	36,187	32,598	27,425	27,443	32,531	31,237
February	Degree Days	1,060	1,161	976	1,119	1,217	1,107
	Steam (klbs)	32,196	28,814	25,528	26,299	29,301	28,428
March	Degree Days	760	1,007	630	985	1,191	915
	Steam (klbs)	26,565	28,823	19,974	26,507	32,135	26,801
April	Degree Days	431	532	606	612	508	538
	Steam (klbs)	21,265	20,412	19,952	23,211	21,366	21,241
May	Degree Days	(2)	133	25	13	101	54
	Steam (klbs)	2,430	5,648	1,000	737	5,259	3,015
June-Sept							
October	Degree Days	426	414	306	347	307	360
	Steam (klbs)	13,253	11,200	11,535	11,588	12,965	12,108
November	Degree Days	780	603	809	873		766
	Steam (klbs)	23,652	18,487	22,488	22,123		21,688
December	Degree Days	1,218	974	985	1,148		1,081
	Steam (klbs)	29,995	25,421	23,779	28,130		26,831

Power Delivery

Park usage was in line with typical historical numbers.

August 2014

Allocated: 7,034,245 kWh

Purchased: 7,161,959 kWh

September 2014

Allocated: 6,691,980 kWh

Purchased: 6,825,767 kWh

Motion to accept resolutions for changes to signatories by John McNamara, seconded by Bob Skibitski, and approved unanimously.

At 4:32pm, upon a motion by Mike Sheridan, seconded by John McNamara, the Board voted to enter executive session to discuss Contracts and Personnel.

At 5:20 pm, upon a motion from Mike Sheridan, seconded Sandra Corney, the Board voted to exit executive session.

At 5:22pm, upon a motion by Sandra Corney, seconded by John McNamara, approved unanimously, the Board voted to adjourn.