

**Griffiss Utility Services Corporation
Board of Directors
Meeting Notes**

Meeting Date and Location: July 9, 2014, 410 Phoenix Drive, Rome, NY 13441

Members Present: Doug Bartell, Sandra Corney, John McNamara, Mike Sheridan, Bob Skibitski, Bill Stevens

Members Absent: Tim Woods

Others Present: Dan Maneen, John Nash, Marie Singer

Vice Chairman Mike Sheridan brought the meeting to order at 12:30.

Acceptance of Minutes:

The first order of business was the acceptance of minutes from Board meeting dated May 21, 2014.

Motion to accept Minutes by John McNamara, seconded by Sandra Corney, approved unanimously.

Financial Report:

The next order of business was the Financial Report, which was presented by John Nash. In summary, there were no abnormal items to note on financial report.

Motion to accept the financial report by Bob Skibitski, seconded by Bill Stevens, and approved unanimously.

Members of the committee attended Board Training Provided by NYS Authorities Budget Office.

Those in attendance: Mike Sheridan, Sandra Corney, Bill Stevens, Bob Skibitski, and John McNamara.

Other Business

Operations and Administrative report presented by Dan Maneen:

SAFETY

There were no lost time or OSHA recordable accidents for the month of February, 2014.

There were 8 safety topics covered this period.

Environmental

Compiled information, developed spreadsheets and forwarded to C&S for semi-annual emissions report including explanation of opacity excursions. Made final review of C&S semi-annual emissions report and forwarded to NYSDEC.

Monthly Degree Day & Steam Production

		2010	2011	2012	2013	2014	Averages
January	Degree Days	1,293	1,396	1,145	1,208	1,404	1,289
	Steam (KLbs)	36,187	32,598	27,425	27,443	32,531	31,237
February	Degree Days	1,060	1,161	976	1,119	1,217	1,148
	Steam (KLbs)	32,196	28,814	25,528	26,299	29,301	28,428
March	Degree Days	760	1,007	630	985	1,191	994
	Steam (KLbs)	26,565	28,823	19,974	26,507		25,467
April	Degree Days	431	532	606	612	508	563
	Steam (KLbs)	21,265	20,412	19,952	23,211	21,366	21,210
May	Degree Days	(2)	133	25	13		
	Steam (KLbs)	2,430	5,648	1,000	737		2,454
June-Sept							
October	Degree Days	426	414	306	347		
	Steam (KLbs)	13,253	11,200	11,535	11,588		11,894
November	Degree Days	780	603	809	873		
	Steam (KLbs)	23,652	18,487	22,488	22,123		21,688
December	Degree Days	1,218	974	985	1,148		
	Steam (KLbs)	29,995	25,421	23,779	28,130		26,831

POWER DELIVERY

May 2014

Allocated: 7,226,872 kWh

Purchased: 7,109,692 kWh

At 12:50 pm, upon a motion by Doug Bartell, seconded by Bill Stevens, the Board voted to enter executive session to discuss Litigation and Personnel.

At 12:59 pm, upon a motion from Mike Sheridan, seconded Sandra Corney, the Board voted to exit executive session.

At 1:00pm, upon a motion by Bob Skibitski, seconded by Bill Stevens, approved unanimously, the Board voted to adjourn.