

**Griffiss Utility Services Corporation
Board of Directors
Meeting Notes**

Meeting Date and Location: September 17, 2014, 410 Phoenix Drive, Rome, NY 13441

Members Present: Doug Bartell, Sandra Corney, John McNamara, Mike Sheridan, Bob Skibitski, Bill Stevens, Tim Woods

Members Absent: none

Others Present: Dan Maneen, Mike Davis, John Nash, Marie Singer

Chairman Doug Bartell brought the meeting to order at 3:33pm.

Acceptance of Minutes:

The first order of business was the acceptance of minutes from the Board meeting dated July 9, 2014.

Motion to accept Minutes by Mike Sheridan, seconded by John McNamara, approved unanimously.

Financial Report:

The next order of business was the Financial Report, which was presented by John Nash. In summary, there were no abnormal items to note on the financial report.

Motion to accept the financial report by Bill Stevens, seconded by Tim Woods, and approved unanimously.

Next on the agenda was:

Operations report presented by Mike Davis:

OPERATIONS

SAFETY

There were no lost time or OSHA recordable accidents for the months of July and August 2014.

Annual OSHA Training for all Operations Personnel was conducted on August 5th and 6th.

There were 14 “weekly” safety topics covered this period.

Environmental

7/25 – Submitted semi-annual emissions report to NYSDEC.

-Performed periodic SPEDES water sampling.

Steam Production

None

Power Delivery

Park usage was in line with typical historical numbers.

June 2014

Allocated: 6,937,562 kWh

Purchased: 6,988,120 kWh

July 2014

Allocated: 7,253,371 kWh

Purchased: 7,347,223 kWh

At 4:15pm, upon a motion by Sandra Corney, seconded by Bob Skibitski, the Board voted to enter executive session to discuss Litigation and Personnel.

At 4:58 pm, upon a motion from Mike Sheridan, seconded Sandra Corney, the Board voted to exit executive session.

At 4:59pm, upon a motion by Bob Skibitski, seconded by Bill Stevens, approved unanimously, the Board voted to adjourn.