

**Griffiss Utility Services Corporation
Board of Directors
Meeting Notes**

Meeting Date and Location: November 7, 2013, Oneida Financial Center

Members Present: Doug Bartell, Tim Woods, Fred Tillman, Bob Skibitski, Mike Sheridan (phone)

Members Absent: Sandra Corney, Bill Stevens

Others Present: Dan Maneen

Chairman Doug Bartell brought the meeting to order at 3:54pm.

Acceptance of Minutes:

The first order of business was the acceptance of minutes from Board meeting dated August 20, 2013.

Motion to accept Minutes by Fred Tillman, seconded by Tim Woods, approved unanimously.

Financial Report:

The second order of business was the Financial Report, which was presented by Dan Maneen. In summary, there were no abnormal items to note on financial report.

Motion to accept the financial report by Bob Skibitski, seconded by Mike Sheridan, and approved unanimously.

Old Business

Dan Maneen 1) Reported that PAAA documentation is up to date.
 2) Work to file for 1603 Grant is ongoing.
 3) Continue to wait on results of 2014 Federal Budget that included VA Hospital connection to GUSC steam system.

New Business

- 1) A meeting was held with representative of Rome School to discuss steam service into RFA.
- 2) A discussion was conducted on the potential application of energy efficiency programs in G.B.T.P

At 4:15pm, upon a motion by Fred Tillman, seconded by Tim Woods, approved unanimously, the board voted to adjourn.